

REFERRAL GUIDELINES AND FORM FOR AGENCIES AND ORGANISATIONS

WHO IS THE FACE2FACE PROJECT AIMED AT?

The Face2Face Project provides an alternative Education syllabus to young people aged 13-16 and Training, Guidance and Support services to young people aged 16-19 from across the seven central London Boroughs.

The project will target young people who face a range of issues that require additional support.

Importantly, the project will work with young people within this group who, despite current barriers, wish to be supported into learning or work.

The project works in partnership with Schools, 6th Form Centres, YOTs, Social Services, Education Welfare, PRU's, Connexions, Parents & Colleges.

Logos/pictures

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SPECIFIC TARGET GROUPS

Within the total number of young people on the project, work with specific groups will be monitored and prioritised including:

- Special Educational Needs
- Excluded from school
- Long term non attender/truant
- In and/or leaving care
- Teenage parent/expecting parent
- Young offender/ex offenders
- Drug & alcohol misusers
- Refugees/Asylum Seekers
- Young Carer

WHAT DOES THE FACE2FACE PROJECT OFFER TO YOUNG PEOPLE?

The project will provide young people with access to:

- **Alternative Education Plan** which includes IT, English, Maths, PSHE, and offsite training sessions. All topics are assessed and accredited through OCR and City & Guilds
- **Careers Guidance Sessions** are provided through a Connexions Personal Adviser. Support includes assistance with identifying Work and Training Opportunities completion of College and Job applications, also preparation for interview.
- **Information** on Housing, Teenage Pregnancy, Employment and Sexual Health is available to young people 13 – 19.
- **Mediation Services** are provided to respond to family disputes involving young people 13-19 in the home and disaffection within schools and colleges.
- **Support Services** are provided to young people 13-19 in relation to advocacy and a listening ear in times of trouble.
- Training in **Basic Skills** at Entry Level, NVQ Level 1 and NVQ Level 2,
- Training in **Key Skills** at Entry Level, NVQ Level 1, and NVQ Level 2.

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WHO DO I CONTACT FOR MORE INFORMATION ABOUT THE FACE2FACE PROJECT

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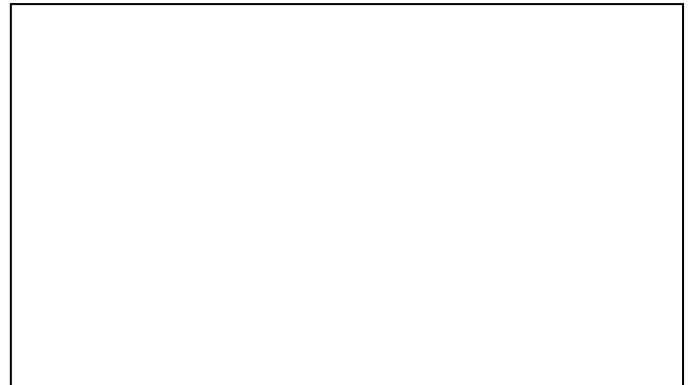
HOW DO I REFER YOUNG PEOPLE TO THE FACE2FACE PROJECT FOR SUPPORT

The Face2Face Project will accept referrals all year

The referral form attached must be completed and returned to:



Following referral, the project manager will meet the young person to discuss their involvement in the Project and a decision made about whether they will join the Project.



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REFERRAL FORM

TO BE COMPLETED BY THE REFERRING AGENCY/PERSON

Referring Agency:				
Name of Referrer:				
Contact Details	Tel:		E-mail:	

Young Persons Details:

Name:				
Date of Birth:				
Address:				
Postcode:				
Gender:	Male	Female	Telephone no:	
Ethnicity			Mobile no:	
First Language:			E-mail/ Fax no:	

YOUNG PERSON'S CURRENT SITUATION:

WORK ALREADY UNDERTAKEN & REASONS FOR REFFERAL TO THE PROJECT

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WHAT THE YOUNG PERSON HOPES TO ACHIEVE FROM THE PROJECT; INCLUDING CAREER/ LEARNING ASPIRATIONS.

**A wider agency involvement:
E.g. Social Worker, Teacher, Education Welfare Officer.**

Organisation	Name of Worker	Tel No	E-mail

Referrer: _____
Signature: _____

_____ Date: _____

Young Person: _____
Signature: _____

_____ Date: _____